TTNGN Policy on Services Provided to a Group October 5, 2015

Policy: When a member of TTNGN offers a service to a group (2 or more) of Time Trade members, that transaction will be administered by the Time Trade Network. The offering member will receive time credits for the time taken to provide the service, including preparation (e.g., shopping for materials, preparation of materials and/or presentation,travel time), the time it takes to provide the actual service, and any clean-up/break-down required. The participants will each owe to the Time Trade Network the amount of time they are receiving the service. [Example: Member A offers to teach members B, C, and D to knit. She goes to Michael's to buy yarn and needles (for which the members will reimburse her). This takes 30 minutes travel time and 30 minutes in the store. She drives 15 minutes each way to the member's home where she spends 2 hours with the group delivering instruction and guidance. It takes 15 minutes to clean-up, replace any furniture that's been moved, etc. Member A, the presenter, provided total of 3.75 hours service. Members B, C and D each received 2 hours of service.]

Procedure: The presenter records his/her hours as service to the Time Trade Network. S/he will then submit an attendance sheet to the Network via e-mail or snail mail. The TTNGN Administrator will debit the account of each attendee and credit the TTNGN Social Capital Fund. [Example: in the instance above members B, C and D are each charged for 2 hours of instruction. The debt will show up in their accounts as instruction received from the Time Trade Network.]